



INTERNSHIP ANNOUNCEMENT

Position: PROPEL Volunteer/Intern
Reports to: PROPEL Program Coordinator
Pay Rate: Unpaid Volunteer/Intern
Hours: PART-TIME (15-20HRS PER WEEK)

The mission of the Mental Health Association of San Francisco (MHASF) is to cultivate peer leadership, build community and advance social justice in mental health. We do this through Peer Support, Peer Workforce Development, and Community Engagement. People with lived experience of mental health conditions are strongly encouraged to apply.

Overview:

We are seeking an enthusiastic, creative, and driven programs volunteer/intern to join our mission driven team at MHASF. The successful candidate will be interested in mental health, workforce development, and outreach. We're looking for a driven, ambitious individual who wants to learn more about a career in mental health. We provide extensive training, guidance and support, as well as the opportunity to experience the non-profit industry from the inside and gain valuable work experience.

Responsibilities:

Marketing

- Create binder/filing system for PROPEL members
- Research on SF/Marin based mental health agencies
- Research on new job openings for peers in SF/Marin
- Email and phone outreach to members to let them know about new trainings
- Compile list of available drop in/training opportunities for peers in SF/Marin
- Re-organize PROPEL shared drive
- Prepare handouts/curriculum for trainings
- Flier/outreach for PROPEL to SF/Marin based mental health agencies
- General research on best practices for supporting/working with peers

What's In It for You

- Have access to trainings, events, and talks from mental health educators, our community partners, and partnered organizations.
- Learn more about Bay Area mental health resources, mental health, stigma reduction, the recovery movement, social justice, and personal growth.
- Gain experience working in a unique, mission-driven, dynamic office setting with passionate people.

The selected candidate will be expected to dedicate 10-15 hours per week (flexible) toward working on MHASF PROPEL projects between the hours of 9:00am--5:00pm, Monday through Friday, and possible weekends in our San Francisco office located at



Powell and Market Streets, or as agreed with your supervisor. We are flexible and work with students to meet their needs.

To apply, please submit your resume on the online volunteer application at mentalhealthsf.org/opportunities with 2 references, cover letter and estimated days and times you will be available to work in order to be considered.