



JOB ANNOUNCEMENT

POSITION: Mental Health Peer Triage Worker: (Marin County)
REPORTS TO: Supervising Peer Specialist , MHASF
SALARY/ BENEFITS: \$36,000 a year; Full-time, Salary Non-Exempt, Full Benefits Package (includes medical, dental vision, EAP, paid time off and other fringe benefits).
HOURS: Full-Time, 40 hours per week
Hours: 10am – 6 pm
Days: Monday to Friday

PROGRAM DESCRIPTION:

The overall goal of this program is to address and mitigate the mental health crises of Marin County residents, through peer and family member support and assistance in collaboration with other mental health and systems providers. The program provides quality, mental health support and advocacy for youth and their families in designated locations (i.e., youth programs).

ESSENTIAL DUTIES:

- Use lived experience as a mental health client/family member to engage with clients
- Serve as a role model and self-disclose family members mental health history when appropriate
- Provide information and assist client with access to community services and resources
- Communicate with physicians, psychiatrists, and therapists as well as other service providers as needed
- Respond to family members via in person or phone contacts
- Assist with family members service coordination, including but not limited to, crisis intervention, targeted case management, advocacy, service linkages and navigation
- Provide ongoing follow up contact to ensure the family is connected to appropriate supports and provide additional assistance as needed
- Ensure that services are respectful of and are sensitive to the ethnic/cultural context and history of the consumer and their support system
- Ensure family members and consumers are involved to the greatest extent possible in all decisions affecting services
- Provide services in community settings and in the context of the family's culture Promote collaboration among family members, support systems, mental health providers, health care providers, justice system personnel, school personnel and other agencies

870 Market Street, Suite 928, San Francisco, CA 94102

Phone: (415) 421-2926 • Fax: (415) 421-2928 • www.mentalhealthsf.org

OTHER DUTIES:

- Attend supervision, staff meetings, trainings, and other required meetings
- Maintain records of service provided by program staff in sufficient detail to make possible an evaluation of services
- Ensure records contain all data necessary in reporting to State Department of Mental Health
- Maintain other records as may be required by the Marin County Mental Health Director
- Ensure records will conform to Medi-Cal requirements and standards
- Assure the confidentiality of client records
- Provide feedback and support to MHSUS
- Provide training and information to the greater Marin County community to increase knowledge and access around the mental health triage model

As job descriptions cannot be exhaustive, the above list of responsibilities is intended to provide a general overview of duties to be assigned and in no way is a comprehensive list of position duties and responsibilities

REQUIRED QUALIFICATIONS:

- Lived experience with supporting family members with mental illness/mental health conditions
- Ability to perform effectively with people of all ages, backgrounds, and paths to recovery
Specific knowledge of psychiatric diagnosis, symptoms, associated behaviors, substance use and an understanding of psychiatric medications
- Minimum of two (2) years of experience working with people with mental health challenges
- Means to travel throughout Marin County
- Basic computer skills, competent written and verbal skills
- High level of organization, self-direction, and flexibility
- Ability to perform effectively and efficiently under pressure, exercise independent judgment and work effectively within a team setting

PREFERRED QUALIFICATIONS:

- Experience with Recovery and Harm Reduction principles
- Experience with documentation and billing
- Bilingual English-Spanish highly desired

TO APPLY:

Send résumé and cover letter describing your interest in this position to

MHASF

870 Market Street, Suite 928

San Francisco, CA 94102

Fax: 415-421-2928

Email: terri@mentalhealthsf.org

For emails, please include in the subject line, the position you are applying for, your last name, and the initial of your first name.

No phone calls please.

Applications will be reviewed as they are received. The position is open until filled.