



## **INTERNSHIP ANNOUNCEMENT**

Position: Audio/Video Intern  
Reports to: Communications & Marketing Team  
Pay Rate: Unpaid volunteer Intern  
Hours: PART-TIME (15-20HRS PER WEEK)

The Mental Health Association of San Francisco (MHASF) advances the mental health of the people of San Francisco and leads the global community in advocacy, education, research and supports that promote recovery and wellness while challenging the stigma associated with mental health conditions. People with lived experience of mental health conditions are strongly encouraged to apply.

### **OVERVIEW:**

We are seeking an enthusiastic, creative, and driven audio/video volunteer intern to join our mission driven team at MHASF. The videographer will capture, edit, and create a promo video for the Mental Health Association of San Francisco. This position is part of a fast-paced team environment and is expected to take the lead on all video work and development while integrating team members' ideas and input. This is a multi-faceted role ideal for a motivated individual dedicated to help market and promote the various programs we offer to the San Francisco Bay Area Community.

### **RESPONSIBILITIES:**

- Video Recording
- Video Editing and Mixing
- Possible Photography
- Create Storyboards and Pre-Production Materials
- Coordinate with Creative Team on Concepts
- Other Video/Audio Tasks To Be Determined

### **QUALIFICATIONS**

- General skills, experience, and knowledge as determined by job duties and expected in similar positions with similar duties
- Ability to make evaluative judgments
- Ability to communicate effectively, both orally and in writing
- Understanding of cinematography and video editing principles
- Able to work independently, demonstrating good judgment
- Must be accurate and detail oriented
- Practices good customer service skills in all working relationships
- Desire and ability to learn
- Strong interpersonal skills, respectful, and courteous nature
- College degree or equivalent work experience
- \*Peers and consumers of mental health services are encouraged to apply.



### **PROFESSIONALISM**

- Positively represents the Mental Health Association of San Francisco and presents self professionally
- Language, demeanor, and all interactions are professional
- Demonstrates teamwork and effective communication

### **WHAT'S IN IT FOR YOU**

- Have access to trainings, events, and talks from mental health educators, our community partners, and partnered organizations.
- Learn more about Bay Area mental health resources, mental health, stigma reduction, the recovery movement, social justice, and personal growth.
- Gain experience working in a unique, mission-driven, dynamic office setting with passionate people.
- Reference letters available upon completion of internship

The selected candidate will be expected to dedicate 10-15 hours per week toward working on MHASF social media marketing projects between the hours of 9:00am--5:00pm, Monday through Friday in our San Francisco office located at Powell and Market Streets. Our scheduling is flexible.

**To apply, please submit your resume with 2 references and cover letter with estimated days and times you will be available to work in order to be considered.**